

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING MINUTES
Regular Meeting - August 23, 2021 at 7:30 p.m.
Clinton Township Middle School Auditorium**



CALL TO ORDER: Ms. Brennan called the meeting to order at 7:31 p.m.

PUBLICATION OF NOTICE:

Ms. Brennan read the following:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on August 9, 2021.

- a. Notice was sent to two newspapers designated by the Board: Express Times and Hunterdon Review.
- b. Notice was posted on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School.
- c. Notice was sent to the municipal clerk of Clinton Township.
- d. Please note that this meeting will be streamed.

ROLL CALL:

Board Member	Present	Absent	Time of arrival after meeting called to order:
Dr. Laura Brasher	X		
Ms. Stacie-Ann Creighton	X		
Ms. Catherine Mary Emery	X		
Dr. Alison Grantham	X		
Mr. Scott Hornick	X		
Ms. Jennifer Kaltenbach	X		
Ms. Alyssa Oliver	X		
Dr. Catherine Riihimaki	X		
Ms. Lana Brennan	X		

Also present were the following administrators:

Dr. Ruberto, Superintendent of Schools

Mr. Kramer, School Business Administrator/Board Secretary

PLEDGE OF ALLEGIANCE: Dr. Brasher led the Board in the Pledge of Allegiance.

PROCESS GUARDIAN: Dr. Riihimaki was appointed Process Guardian.

BOARD PRESIDENT'S COMMENTS/REPORT

- In-Person BOE Meetings
- District, Board & Superintendent Goals
- School Opening
- Masks

PRESENTATION

- HIB Training, Presented by David L. Disler and Vito Gagliardi, Counsel, Porzio, Bromberg and Newman, P.C.

RECESS:**Action 22-AJ-004**

Motion made by Dr. Riihimaki, seconded by Dr. Brasher, to recess the meeting of the Clinton Township Board of Education at 8:10 p.m., until the public abides by the rules of the meeting.

By Consensus: 9 Ayes

RECONVENE TO PUBLIC SESSION:**Action 22-AJ-005**

Motion made by Dr. Riihimaki, seconded by Ms. Emery, to reconvene the meeting of the Clinton Township Board of Education from recess at 8:57 p.m.

By Consensus: 9 Ayes

EXECUTIVE SESSION:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and

WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.

WHEREAS, the nature of the matter(s) to be discussed, reviewed, or heard before the Board, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include legal matters pertaining to litigation.

WHEREAS, the length of the executive session is expected to be approximately 45 minutes, after which the meeting shall reconvene and proceed with business wherein may be taken.

NOW, THEREFORE, BE IT RESOLVED, that the Clinton Township Board of Education will go into Executive Session for the above stated reasons;

BE IT FURTHER RESOLVED, that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.

ADJOURN TO EXECUTIVE SESSION:

Motion to approve the above executive session resolution for the board moving into closed session to discuss legal matters pertaining to litigation, wherein the length of time for the executive session is expected to be approximately 45 minutes, and upon returning, action may be taken.

Action 22-AJ-006

Motion made by Dr. Grantham, seconded by Ms. Oliver, to move the meeting of the Clinton Township Board of Education into executive session at 8:58 p.m.

By Consensus: 9 Ayes

RECONVENE TO PUBLIC SESSION:

Action 22-AJ-007

Motion made by Dr. Riihimaki, seconded by Ms. Kaltenbach, to move the meeting of the Clinton Township Board of Education out of executive session at 10:01 p.m.

By Consensus: 9 Ayes

SUPERINTENDENT'S REPORT:

- Acknowledgement of Clinton Township School District
- Ms. Hammond & CTMS update
- Opening 2021
- BOE Agenda Items
- Opening 2021
- Enrollment update
- Covid data

BOARD ACTION:

Mr. Kramer reported on behalf of the board in support of the following resolutions.

Ms. Brennan requested a motion and a second on the following resolutions, 22-BA-004 through 22-BA-010.

- 22-BA-004 APPROVE MEETING MINUTES FOR THE MONTH OF JULY 2021**
- 22-BA-005 APPROVE BOARD OF EDUCATION GOALS FOR THE 2021-2022 SCHOOL YEAR**
- 22-BA-006 APPROVE CLINTON TOWNSHIP SCHOOL DISTRICT GOALS FOR THE 2021-2022 SCHOOL YEAR**
- 22-BA-007 APPROVE INTERIM SUPERINTENDENT GOALS FOR THE 2021-2022 SCHOOL YEAR**
- 22-BA-008 APPROVAL OF REGISTRATION FOR NJSBA VIRTUAL WORKSHOP**
- 22-BA-009 APPROVAL TO ACCEPT DONATION OF BENCHES FROM GIRL SCOUTS**
- 22-BA-010 APPOINTMENT OF SPECIAL LEGAL COUNSEL SERVICES FOR THE 2021/2022 FISCAL YEAR**

Action Item 22-BA-004

APPROVE MEETING MINUTES FOR THE MONTH OF JULY 2021

Motion to approve the following list of board meeting minutes:

- July 26, 2021 - Regular Meeting
- July 26, 2021 - Executive Session Meeting

Action Item 22-BA-005

APPROVE BOARD OF EDUCATION GOALS FOR THE 2021-2022 SCHOOL YEAR

Motion to approve the following Board of Education goals for the 2021-2022 school year:

1. By February of 2022, the Clinton Township School District Board of Education will select, through a comprehensive process, a School Superintendent for the district.
2. The Clinton Township School District Board of Education will review their methods of communication with the constituency groups of the CT School District to focus on community engagement and work to expand partnerships with municipal officials, local businesses, and information for all constituency groups,
 - Newsletters
 - Quarterly information
 - Student acknowledgement at BOE meetings
3. The Clinton Township Board of Education will review the goals for the utilization of the Spruce Run School for the 2022-2023 school year.

4. To plan and implement one Board Retreat to further refine the Board Members' knowledge and skills through active participation in NJSBA professional development programs in the following areas:
 - Board member usage of social media
 - Equity, inclusion and diversity
 - Finance, Facilities and Personnel

Action Item 22-BA-006**APPROVE CLINTON TOWNSHIP SCHOOL DISTRICT GOALS FOR THE 2021-2022 SCHOOL YEAR**

Motion to approve the following Clinton Township School District goals for the 2021-2022 school year:

Academics – Technology

The Clinton Township School District will continue to focus upon all children by providing an equitable, individualized, and highly effective school experience through collaboration with administration, the faculty/staff to refine all systems of support for continued relevant professional learning and the utilization of technology to amplify learning, increase support for the faculty/staff, refine the management of the district, and expand communication with all groups.

Equality – Equity

The Clinton Township School District will provide all students with a societal awareness of equity as it relates to their citizenship and the development of the students' global citizenship. Professional learning will be offered to the faculty/staff to heighten sensitivity and the modeling of equity as it relates to our school/classroom environment, class discussion, appropriate resource materials, and planned focused activities/projects.

Social and Emotional Learning

All members of the Clinton Township School District have been affected by the evolving situation of the 2020 to 2021 school year. With a focus upon Social and Emotional Learning and the Responsive Classroom, our District will continually review, refine, and implement resources to provide each child and faculty/staff member with a nurturing and caring environment.

Action Item 22-BA-007**APPROVE INTERIM SUPERINTENDENT GOALS FOR THE 2021-2022 SCHOOL YEAR**

Motion to approve the following Clinton Township School District Interim Superintendent goals for the 2021-2022 school year:

1. To build upon the refined structures within the Clinton Township School District with the

implementation of processes in support of extended collaboration between all District structures, extended and consistent communication, and support for the principal as the educational leader and the leadership of the faculty as it relates to decision-making.

2. By May of 2022, to offer the Clinton Township Board of Education with information for decision-making as it related to the utilization of the Spruce Run School. Items of concentration for decision-making will focus upon future district enrollment, financial considerations, alternative uses of the facility and the capacity of the district.

Action Item 22-BA-008

APPROVAL OF REGISTRATION FOR NJSBA VIRTUAL WORKSHOP

Motion to approve the registration of Board Members and staff to attend the annual NJSBA Virtual Workshop October 26, 2021 through October 28, 2021 at a total cost of \$900.

Action Item 22-BA-009

APPROVAL TO ACCEPT DONATION OF BENCHES FROM GIRL SCOUTS

Motion to accept, with gratitude, the donation of two benches for the Clinton Township Middle School from the Girl Scouts Troop 80258 and the Class of 2021, worth an approximate value of \$330.

Action Item 22-BA-010

APPOINTMENT OF SPECIAL LEGAL COUNSEL SERVICES FOR THE 2021/2022 FISCAL YEAR

BE IT RESOLVED, that the Clinton Township Board of Education appoints Anderson & Shah, LLC, located at 457 Haddonfield Road, Suite 120, Cherry Hill, NJ 08002 at an hourly rate of \$200.00 as special legal counsel to the Board.

Board of Education Roll Call Vote on Action Items 22-BA-004 through 22-BA-010

	Dr. Brasher	Ms. Creighton	Ms. Emery	Dr. Grantham	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
Motion		2nd		Motioned					
Aye	X	X	X	X	X	X	X	X	22-BA-004 -008, 010
Nay									
Abstain									22-BA-009
Absent									

22-BA-004 -22-BA-008, 22-BA-010: 9 Yes Votes - Motion Carries

22-BA-009: 8 Yes Votes, 1 Abstention - Motion Carries

FACILITIES/FINANCE:

Dr. Grantham - Chair; Dr. Brasher, Ms. Brennan

Dr. Grantham reported on behalf of the Facilities & Finance committee in support of the following resolutions. The Facilities & Finance committee met on August 19th and discussed the resolutions on the agenda, the new board meeting structure, the substitute teacher shortage necessitating a higher daily rate, the 2022/2023 budget calendar, and facility upgrade updates.

Ms. Brennan requested a motion and a second on the following resolutions, 22-FF-008 through 22-FF-017.

- 22-FF-008 APPROVAL OF BILL LIST**
- 22-FF-009 ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS**
- 22-FF-010 APPROVAL OF TRANSFERS**
- 22-FF-011 APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH
HUNTERDON COUNTY ESC: SCHOOL YEAR ROUTES**
- 22-FF-012 APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH
HUNTERDON COUNTY ESC: SCHOOL-RELATED ACTIVITIES**
- 22-FF-013 RESOLUTION AWARDING CONTRACT TO NORTHEASTERN INTERIOR
SERVICES LLC FOR RVS LOCKER PAINTING SERVICES**
- 22-FF-014 APPROVAL OF SHARED SERVICES AGREEMENT WITH CLINTON
TOWNSHIP**
- 22-FF-015 APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH DELAWARE
VALLEY REGIONAL HIGH SCHOOL: SCHOOL YEAR ROUTES**
- 22-FF-016 APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH LEBANON
BOROUGH BOE: SEND/RECEIVE STUDENT TRANSPORTATION**
- 22-FF-017 APPROVAL OF NISIVOCIA TO PERFORM FY2022 AUDIT**

Action Item 22-FF-008

APPROVAL OF BILL LIST

WHEREAS, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and

WHEREAS, a list of bills dating July 27, 2021 through August 23, 2021 is being presented to the board with the recommendation that they be ratified and paid,

WHEREAS, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

NOW, THEREFORE BE IT RESOLVED, that the Clinton Township Board of Education approves the list of bills for payment in the grand sum of \$1,463,730.18; and

BE IT FURTHER RESOLVED, the list of bills are on file in the Office of the School Business Administrator, and

BE IT FURTHER RESOLVED, that the Clinton Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.

General Account	\$1,458,729.55
Food Service Account	5,000.63
TOTAL	\$1,463,730.18

Action Item 22-FF-009

ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS

WHEREAS, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Clinton Township Board of Education to certify that no budgetary line item account has been over-expended and that the sufficient funds are available to meet the District's financial obligation, and

WHEREAS, N.J.A.C.6A:23A-16.10 further requires the Clinton Township Board of Education receive and accept the monthly financial statement, the Board Secretary's and Treasurer's Reports; and

WHEREAS, the Board Secretary's and Treasurer's Reports for the month ending June 30, 2021 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending June 30, 2021; and

BE IT FURTHER RESOLVED, that the Board Secretary and Clinton Township Board of Education certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet the District's financial obligation.

Action Item 22-FF-010

APPROVAL OF TRANSFERS

WHEREAS, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line item accounts for each line item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

WHEREAS, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified and duly recorded in the minutes at a subsequent Board meeting; and

WHEREAS, transfers in the reports “Transfers Before/After” for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

NOW, THEREFORE BE IT RESOLVED, that Clinton Township Board of Education ratifies and approves the transfers in the reports “Transfers Before/After” for fiscal year 2020-2021 through June 30, 2021, approved by the Superintendent, so that no budgetary line item account has been over-expended and that sufficient funds would be available to meet the district’s financial obligations, as requested by various district administrators.

Action Item 22-FF-011

APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH HUNTERDON COUNTY ESC: SCHOOL YEAR ROUTES

Motion to approve the 2021/2022 Joint Transportation route agreement with the **Hunterdon County Educational Services Commission** serving as the Lead Educational Authority and Host District, with route costs as follows:

Route Number	Destination	Cost
CM01	Clinton Twp. Middle School	\$27,129.71
CM02	Clinton Twp. Middle School	\$27,129.71
CM03	Clinton Twp. Middle School	\$27,129.71
CM04	Clinton Twp. Middle School	\$27,129.71
CM07	Clinton Twp. Middle School	\$27,129.71
CM08	Clinton Twp. Middle School	\$27,129.71
CM09	Clinton Twp. Middle School	\$27,129.71
CM10	Clinton Twp. Middle School	\$27,129.71
CM11	Clinton Twp. Middle School	\$27,129.71
CM12	Clinton Twp. Middle School	\$27,129.71
CM13	Clinton Twp. Middle School	\$27,129.71

CM14	Clinton Township Middle School	\$27,129.71
CR01	Round Valley School	\$27,129.71
CR02	Round Valley School	\$27,129.71
CR03	Round Valley School	\$27,129.71
CR04	Round Valley School	\$27,129.71
CR05	Round Valley School	\$27,129.71
CR06	Round Valley School	\$27,129.71
CR07	Round Valley School	\$27,129.71
CR08	Round Valley School	\$42,628.79
CR10	Round Valley School	\$27,129.71
CP01	Patrick McGaheran School	\$42,628.79
CP03	Patrick McGaheran School	\$27,129.71
CP04	Patrick McGaheran School	\$42,628.79
CP05	Patrick McGaheran School	\$27,129.71
CP06	Patrick McGaheran School	\$27,129.71
CP07	Patrick McGaheran School	\$42,628.79
CP08	Patrick McGaheran School	\$27,129.71
CP10	Patrick McGaheran School	\$35,228.76
CS01	Patrick McGaheran School	\$35,228.76
CS01	Patrick McGaheran School-Aide	\$9,207.00
CSPK in	Patrick McGaheran School	\$10,522.53
CSPK out	Patrick McGaheran School	\$10,522.53
CSPK in/out	Patrick McGaheran School-Aide	\$9,207.00
CS02	Patrick McGaheran School	\$27,129.71
CS02	Patrick McGaheran School-Aide	\$9,207.00
CM01	Clinton Twp. Middle School	\$27,129.71
CM02	Clinton Twp. Middle School	\$27,129.71
CM03	Clinton Twp. Middle School	\$27,129.71
CM04	Clinton Twp. Middle School	\$27,129.71
CM07	Clinton Twp. Middle School	\$27,129.71
CM08	Clinton Twp. Middle School	\$27,129.71

CM09	Clinton Twp. Middle School	\$27,129.71
CM10	Clinton Twp. Middle School	\$27,129.71
CM11	Clinton Twp. Middle School	\$27,129.71
CM12	Clinton Twp. Middle School	\$27,129.71
CM13	Clinton Twp. Middle School	\$27,129.71
CM14	Clinton Township Middle School	\$27,129.71
Total Cost:		<u>\$967,881.49</u>

Action Item 22-FF-012**APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH HUNTERDON COUNTY ESC: SCHOOL-RELATED ACTIVITIES**

Motion to approve the 2021/2022 Joint Transportation school-related activities agreement with the **Hunterdon County Educational Services Commission** serving as the Lead Educational Authority and Host District, with costs as follows:

DESTINATION	COST
Various Field and Athletic Trips	<ul style="list-style-type: none"> • \$ 55.00 Per Bus • \$ 50.00 Per van

Action Item 22-FF-013**RESOLUTION AWARDDING CONTRACT TO NORTHEASTERN INTERIOR SERVICES LLC FOR RVS LOCKER PAINTING SERVICES**

WHEREAS, the 2021/2022 budget approved \$110,000 for painting lockers at the Round Valley School; and

WHEREAS, the district will be utilizing the Hunterdon County Educational Service Commission Co-op# 34HUNCCP, BID# HCESC-SER-20E awarded to Northeastern Interior Services LLC (Northeastern), located at 5 Fairfield Avenue, Little Falls, NJ 07424; and

WHEREAS, Northeastern reviewed Round Valley School locker conditions, met with Building and Grounds Supervisor, and have provided a quote for the painting of lockers at total cost not to exceed \$53,308.00; and

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, the Clinton Township Board of Education approves the use of the Hunterdon County Educational Service Commission Co-op# 34HUNCCP, BID# HCESC-SER-20E awarded to Northeastern Interior Services LLC for the painting of lockers at Round Valley School in an amount not to exceed \$53,308.00; and

BE IT FURTHER RESOLVED, this resolution shall take effect immediately, and the Clinton Township Board of Education authorizes the Superintendent, Board President and School Business Administrator/Board Secretary to sign any documents on behalf of the Clinton Township Board of Education with regard to exercising the intent of this resolution.

Action Item 22-FF-014

APPROVAL OF SHARED SERVICES AGREEMENT WITH CLINTON TOWNSHIP

WHEREAS, the Clinton Township Board of Education desires to enter into a shared services agreement with the Township of Clinton; and

WHEREAS, the Clinton Township Board of Education and the Township of Clinton are authorized pursuant to Uniformed Shared Services Consolidation Act, N.J.S.A. 40A:65- 1, et seq. to enter into a shared service agreement with any other local unit to provide or receive any service that each local unit could perform on its own; and

WHEREAS, municipalities and school districts are expressly authorized to work together for the provision of services pursuant to N.J.S.A. 40:48-2, N.J.S.A. 40:61-1, N.J.S.A. 40:61-5, N.J.S.A. 18A:20-22, and the Shared Services Act; and

WHEREAS, the Clinton Township Board of Education finds that it would be most cost effective for the District to enter into a Shared Services Agreement with the Township of Clinton for the following purposes:

1. Township of Clinton use of district facilities.
2. Township of Clinton space and storage in school facilities.
3. Township of Clinton use of district equipment.
4. Clinton Township Board of Education use of township equipment.
5. Township of Clinton responsibility for school fields and landscaping at Patrick McGaheran and Round Valley Schools.
6. Clinton Township Board of Education use of Bundt Park and township fields.
7. Township of Clinton salting and plowing of school bus loops.
8. Police Coverage at School Events.
9. Clinton Township Board of Education provides summer nursing services.

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Clinton Township Board of Education that:

- a. The Shared Services Agreement between the Clinton Township Board of Education and the Township of Clinton for the above listed shared services for a five (5) year term commencing on July 1, 2021 and ending on June 30, 2026.

- b. This resolution shall take effect immediately, and the Clinton Township Board of Education authorizes the Superintendent, Board President and School Business Administrator/Board Secretary to sign any documents on behalf of the Clinton Township Board of Education with regard to exercising the intent of this resolution.

Action Item 22-FF-015

APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH DELAWARE VALLEY REGIONAL HIGH SCHOOL: SCHOOL YEAR ROUTES

Motion to approve the 2021/2022 Joint Transportation route agreement with the **Delaware Valley Regional High School District** serving as the Lead Educational Authority and Host District:

Route Number	Destination	Cost
CM05	Clinton Township Middle School	\$25,496
CM05	Clinton Township Middle - Aide	\$7,760
CR09	Round Valley School	\$25,496
CR09	Round Valley School - Aide	\$7,760
CM06	Clinton Township Middle School	\$25,496
CP02	Patrick McGaheran School	\$25,496
CP09	Patrick McGaheran School	\$28,651
Total Cost:		<u>\$146,155</u>

Action Item 22-FF-016

APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH LEBANON BOROUGH BOE: SEND/RECEIVE STUDENT TRANSPORTATION

Motion to approve the 2021-2022 Joint Transportation route agreement with the **Lebanon Borough Board of Education**, with the Clinton Township Board of Education serving as the Lead Educational Authority and Host District:

Route Number	Destination	# Joiner Students	Joiner Cost
CM10	Clinton Township Middle School	9	\$6,750
CM13	Clinton Township Middle School	6	4,500
Total Cost:			<u>\$11,250</u>

Action Item 22-FF-017

APPROVAL OF NISIVOCIA TO PERFORM FY2022 AUDIT

WHEREAS, there exists a need in the Clinton Township School District to have an external audit conducted by a Certified Public Accountant; and

WHEREAS, contracts for said services may be awarded without competitive bidding as a “professional service” in accordance with N.J.S.A. 18A:18A-2(h) and 18A:18A-5(a)(i) of the Public School Contracts Law because the contract is for a service performed by persons authorized by law to practice a recognized profession, whose practice is regulated by law, and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study; and

NOW, THEREFORE, BE IT RESOLVED, that the Clinton Township Board of Education hereby awards a contract to Nisivoccia LLP, Certified Public Accountants and Advisors, to conduct the audit for the fiscal year ending June 30, 2022 for a flat fee of \$35,500.

BE IT FURTHER RESOLVED, the Board President and School Business Administrator/Board Secretary, are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this resolution.

Board of Education Roll Call Vote on Action Items 22-FF-008 through 22-FF-017

	Dr. Brasher	Ms. Creighton	Ms. Emery	Dr. Grantham	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
Motion		Motioned				2nd			
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

9 Yes Votes - Motion Carries

PERSONNEL:

Mr. Hornick - Chair; Ms. Creighton, Ms. Emery

Mr. Hornick reported on behalf of the Personnel committee in support of the following resolutions. The Personnel committee met via email and discussed the following resolutions.

Ms. Brennan requested a motion and a second on the following resolutions, 22-P-010 through 21-P-025.

Action Item 22-P-010

Motion to accept, with regret, the resignation of the following employee(s):

Name	Position	Effective Date	PCR#
Wendel, Christine	Literacy Support Teacher	7/27/2021	0000073
Graham, Jennifer	Teaching Assistant	10/27/2021	0000246
Roberto, Charles	Teacher	10/16/2021	0000068

Shonk, Adriana	World Language Teacher	10/03/2021	0000048
Dorflinger, Darla	Teaching Assistant	6/30/2021	0000122
Battell, James	Leave Replacement Teacher	8/14/2021	0000259

Action Item 22-P-011

Motion to approve the following staff as CTMS CO-Curricular Coaches or Advisors for 2021-2022 as per negotiated agreement:

Sport/Club	Years Experience	Stipend	Coach/Advisor
Cross-Country- Head	21	\$2,616.60	Comly, Patricia
Cross-Country-Asst.	12	\$1,976.10	Mastroianni, Rose
Boys Soccer-Head	3	\$2,226.00	Cozin, Benjamin
Boys Soccer-Asst.	1	\$1,558.20	Farley, Melissa
Girls Soccer-Head	8	\$2,615.55	Kinthead, Jean
Girls Soccer-Asst.	1	\$1,558.20	Teixeira, Martha
Volleyball-Head	2	\$2,226.00	Knapp, Kristina
Volleyball-Asst.	1	\$1,558.20	Prebor, Robyn
Beautification Club	NA	\$556.60	Zaleski, Katherine
Yearbook (Co-Advisor)	NA	\$1,781.12*	DiGioia, Kelly
Yearbook (Co-Advisor)	NA	\$1,781.12*	Knapp, Kristina

*Staff members are splitting the \$3,562.24 Yearbook Advisor stipend.

Action Item 22-P-012

Motion to approve the following staff as RVS Co-Curricular Coaches or Advisors for 2021-2022 as per negotiated agreement:

Sport/Club	Years Experience	Stipend	Coach/Advisor
Golden Eagles Singers	3	\$1,113.20	McCormick, Noel

Action Item 22-P-013

Motion to offer employment for the 2021-2022 school year to the following:

Name	Position	Guide	FTE	Effective Date	Annual Salary (Based on 1.0 FTE)	Tenure Date	PCR#
Kramer, Miriam	Speech Teacher	MA in F, Step C	0.7	8/30/2021 - 6/30/2022	\$63,585.00 (to be prorated)	09/02/2025	0000292
Rothrock, Rachel	Teaching Assistant	BA, Step 1	1.0	9/1/2021 - 12/23/2021	\$26,915.00	N/A	0000293
Stiansen, Kari	Leave Replacement Teacher	BA, Step C	1.0	8/30/2021 - 1/14/2022	\$59,835.00 (to be prorated)	N/A	0000183
Penyak,	Lunch/Recess	N/A	0.35	9/1/2021 -	\$13.00/hour	N/A	0000281

Angela	Aide			6/30/2022			
Reiner, Morgan	Teaching Assistant	AA, Step 2	1.0	9/1/2021 - 6/30/2022	\$ 23,055.00	N/A	0000294
Stavac, Karen	Secretary	Step 5	0.5	8/24/2021 - 6/30/2022	\$46,710.00 (to be prorated)	08/25/2024	0000178
Flynn, Sean	Teaching Assistant	BA, Step 0	1.0	9/1/2021 - 6/30/2022	\$ 26,665.00	N/A	0000259
Parolise, Christine	Teacher	MA in F, Step F	1.0	10/18/2021 - 6/30/2022	\$65,830.00	10/19/2025	0000068
Polito, Bonnie	Leave Replacement/Teacher	N/A	1.0	8/30/2021 - 9/21/2021	\$140.00/per diem	N/A	0000056
Zartler, Paul	District Substitute Teacher	N/A	Per Diem	8/30/2021 - 6/30/2022	\$140.00/per diem	N/A	0000600
Iannace, Lori	Leave Replacement Teacher, K Spec. Ed	MA, Step B	1.0	8/30/2021 - 1/3/2022	\$61,215.00 (to be prorated)	N/A	0000259

Action Item 22-P-014

Motion to approve the following CTMS staff to serve as chaperones for the 2021-2022 school year at \$27.83 per hour, not to exceed 3 hours, as per negotiated agreement.

Name	Name	Name	Name	Name
Abrams, Sonya	Birken, Bonnie	Butler, Carolyn	Cantagallo, Tara	Carew, Tracy
Chipman, Courtney	Chynoweth, Marlene	Collins, Kathleen	Comerford, Jessica	Comly, Patricia
Cormican, Diane	Cozin, Ben	Damanakis, Sonia	Dandeo, Amy	Daniello, Dorothy
DiGioia, Kelly	DiGiovanni, Michelle	Domenic, MaryAnna	Farley, Melissa	Flanigan, Dianne
Forman, Jennie	Fulse, Kathleen	Gagliano, Buffy	Gallo, Kelly	Gitto, JoAnn
Gizis, Dawn	Greco, Dean	Helmstetter, Don	James, Gregory	Jentsch, Lori
Junge, Mary	Kiefer, Robin	Kinthead, Jean	Knapp, Kristina	Kocot, John
Lin, Frances	Mastroianni, Rose	Materna, Terry	Mitariten, Joy	Mueller, Kerry
Niebuhr, Lauren	O'Connor, Caitlin	Parsh, SherriAnn	Pisani, Barbara	Prall, Kristen
Prebor, Robyn	Roberto, Charles	Rogers, Michelle	Rudolph, Kevin	Schaefer, Stephen
Shanklin, David	Shearer, Amy	Shonk, Adriana	Siefert, Lisa	Snyder, Justine
Spagnuolo, Nicole	Stanwick, Paula	Tarrieff, Richard	Tavarez, Susan	Teixeira, Martha

Welch, Lauren	Zaleski, Katherine			
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Action Item 22-P-015

Motion to approve the following RVS certificated staff to serve as chaperones for the 2021-2022 school year at \$27.83 per hour, not to exceed 3 hours, as per negotiated agreement.

Name	Name	Name	Name	Name
Barton, Tim	Beatrice, Lisa	Black, Eileen	Correia, Susana	Desjardon, Jennifer
Dmuchowski, Angela	Ehlert, Susan	Ferri, Ronda	Filus, Joanne	Forman, Jennie
Frey, Carole	Friedel, William	Gallagher, Kelly	Giordano, Christina	Gugliandolo, Patrick
Hill, Chelsea	Hill, Jayson	Hill, Kelly	Hoffman, Melissa	Johnson, Judith
Jordan, Jill	Kilroy, Kimberly	Kirk, Ana	Loughman, Margaret	Lovering, Robert
Major, Michelle	Mann, Caroline	McCormick, Noel	McFadden, Penny	McGregor, Megan
McRae, Kristin	Menzie, Tracy	Mooney, Julie	Murphy, Amanda	Nish, Laura
Nugent, Danielle	Pfenning, Allison	Powell, Jennifer	Rockafellow, Tina	Rolak, Shannon
Ruge, Brent	Russomano, Rita	Ruttenberg, Alex	Shea, Kathleen	Shearer, Amy
Simonelli, Susan	Squindo, Kendra	Stiansen, Kari	Teitelbaum, Ann	Topping, Jennifer
Welch, Lauren	Yager, Stephanie	Zappulla, Maureen	Zockoff, Lori	

Action Item 22-P-016

Motion to approve the custodial substitutes for the 2021-2022 school year at an hourly rate of \$17.00 effective 7/1/2021:

Custodial Substitutes
Richard Hoffman
Susan Sherman

Action Item 22-P-017

Motion to approve the substitute nurse(s) for the 2021-2022 school year at a daily rate of \$200.00 effective 9/1/2021:

Substitute Nurse
Dombrowski, Caitlin
Jentsch, Lori
Siefert, Lisa

Action Item 22-P-018:

Motion to approve the following building transfer:

Name	From Location/Position/PCR	To Location/Position/PCR
Bori, Samantha	RVS/Teaching Assistant/0000243	CTMS/Teaching Assistant/0000243

Action Item 22-P-019:

Motion to approve the following teacher(s) to participate in summer child study team meetings at an hourly rate of \$30.05.

Name
Ben Cozin

Action Item 22-P-020

Motion to approve the following leaves of absence:

Employee ID	Details	Leave Start Date	Return to Work Date	PCR#
11911567	Using accrued, unused paid & unpaid time	8/26/2021 - 11/29/2021	11/1/2021	0000101
13381405	Using accrued, unused paid time	8/5/2021 - 9/17/2021	9/20/2021	0000046
49804594	Using accrued, unused paid time	07/26/2021 - 9/20/2021	9/21/2021	0000009

Action Item 22-P-021

Motion to approve the following certificated employee(s) for horizontal movement across the salary guide:

Name	From	To	Effective Date
Besecker, Lauren	MA	MA in F	9/15/2021
Chakraborty, Malabika	MA	MA+15	9/15/2021
Damanakis, Sonia	BA	BA+15	9/15/2021
Prebor, Robyn	MA in F	MA in F+15	9/15/2021
Schultz, Kristina	BA	BA+15	9/15/2021

Action Item 22-P-022

BE IT RESOLVED, that the Clinton Township Board of Education acknowledges receiving the following revised job description, in accordance with board policy 1400, Job Descriptions, which requires the Superintendent to prepare, approve and disseminate job descriptions to the board, effective August 24, 2021:

- Behavior Specialist

Action Item 22-P-023

Motion to approve the creation of the following stipendiary position(s):

Position	Location	Stipend	Effective Date	PCR#
Crisis Prevention Institute Training & Program	District	\$2000.00 (Annual)	8/30/2021 - 6/30/2022	0000601
Crisis Prevention Institute Training & Program	District	\$2000.00 (Annual)	8/30/2021 - 6/30/2022	0000602

Action Item 22-P-024

Motion to approve the addendum to the CTAA contract for the appointment of **Luke Mason** as Acting Principal of the Clinton Township Middle School effective July 26, 2021 at a monthly stipend of \$1,150.00. The appointment shall remain in effect until June 30, 2022 or sooner if the Principal returns from leave and/or a permanent replacement is appointed, at which time the Acting Principal shall revert to his Assistant Principal position. The Assistant Principal's tenure track time shall continue to accrue as Assistant Principal while serving as Acting Principal.

This addendum shall constitute an addendum to the Contract of Employment between the Board and the Clinton Township Administrators Association. The terms and provisions of the CTAA Employment Contract shall remain in full force and effect, with the exception of the terms in this Addendum.

Action Item 22-P-025

Motion to approve the substitute teacher rate of \$140.00 per diem, effective September 1, 2021.

Action Item 22-P-026

Motion to approve the following transfer:

Name	From Position/Location/PCR	To Position/Location/PCR	Effective Date
Gitto, JoAnn	Gr. 8 Social Studies/CTMS/0000042	Gr. 7 Science/CTMS/0000029	8/30/2021 - 6/30/2022

Board of Education Roll Call Vote on Action Items 22-P-010 through 22-P-026

	Dr. Brasher	Ms. Creighton	Ms. Emery	Dr. Grantham	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
Motion	Motioned		2nd						
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

9 Yes Votes - Motion Carries

POLICY:

Ms. Kaltenbach - Chair; Dr. Brasher, Ms. Oliver

Ms. Kaltenbach reported on behalf of the Policy committee. The Policy Committee met on August 5th and discussed the following resolutions and policies and written public comment submissions.

Ms. Brennan requested a motion and a second on the following resolutions, 22-PR-003 through 22-PR-006.

Action Item 22-PR-003

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and

New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education approves the first reading of the following policies, regulations and bylaws at this Board Meeting on August 23, 2021:

- Bylaw 0167 - Public Participation in Board Meetings
- Policy 5200 - Attendance (M)
- Policy 8468 - Crisis Response

FURTHERMORE, BE IT RESOLVED, these policies and regulations shall be presented to the Board for adoption after a second reading at the September 27, 2021 Board Meeting.

Action Item 22-PR-004

WHEREAS, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

WHEREAS, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

WHEREAS, the Clinton Township Board of Education approved the first reading of these policies and regulations at the Board Meeting on July 26, 2021; and

NOW, THEREFORE BE IT RESOLVED, the Clinton Township Board of Education approves the following policies and regulations for adoption as a second reading at this Board Meeting on August 23, 2021:

- Bylaw 0164.1 - Conduct of the Board/Core Values (Revised)
- Policy 5330.01 – Administration of Medical Cannabis (M)
- Regulation 5330.01 – Administration of Medical Cannabis (M)
- Policy 2415 - Every Student Succeeds Act (Formerly No Child Left Behind Programs) (M)

Action Item 22-PR-005

Motion to abolish the following policies, which were incorporated in other existing policies and effective upon the adoption of Policy 2415 - Every Student Succeeds Act (Formerly No Child Left Behind Programs):

- Policy 2415.01 - Academic Standards, Academic Assessments, and Accountability (M) (Abolished)
- Policy 2415.03 - Highly Qualified Teachers (M) (Abolished)

Action Item 22-PR-006

Motion to readopt the following policy and regulations:

- Regulation 5200 - Attendance (M)
- Policy 5600 - Student Discipline/Code of Conduct (M)
- Regulation 5600 - Student Discipline/Code of Conduct (M)

Board of Education Roll Call Vote on Action Item 22-PR-003 through 22-PR-006

	Dr. Brasher	Ms. Creighton	Ms. Emery	Dr. Grantham	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
Motion				2nd	Motioned				
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

9 Yes Votes - Motion Carries

CURRICULUM:

Dr. Riihimaki - Chair; Mr. Hornick, Ms. Kaltenbach

Dr. Riihimaki reported on behalf of the Curriculum committee in support of the following resolutions. The Curriculum Committee met on August 9th and August 18th and discussed the following resolutions, 2021/2022 opening protocols, and summer foundations data will be forthcoming.

Ms. Brennan requested a motion and a second on the following resolutions, 22-CUR-011 through 22-CUR-013.

Action Item 22-CUR-011

BE IT RESOLVED, that the Clinton Township Board of Education accepts the Fiscal Year 2021-2022 Individuals with Disabilities Education Act (IDEA) Funds in the following amounts:

- IDEA-B: \$ 372,943
- IDEA-Preschool: \$ 12,600

Action Item 22-CUR-012

Motion to approve the following services for the 2021/2022 school year:

SERVICE	SID	PROVIDER	TIME	COST	TOTAL AMOUNT NOT TO EXCEED
Itinerant Teacher Services: 2 sessions per week, 1 consult per month	7441377817	Summit Speech Schools	2021/2022	\$165.00 per hour	\$16,500
Education 1 Level services	2329622588	Commission for the Blind and Visually Impaired	2021/2022	\$2,200	\$2,200

Action Item 22-CUR-013

Motion to amend prior **Action Item 22-CUR-003**, approved on July 26, 2021, to increase Mary Culcasi's total amount not to exceed for the 2021/2022 school year from \$2,400 to \$89,280.

Board of Education Roll Call Vote on Action Items 22-CUR-011 through 22-CUR-013

	Dr. Brasher	Ms. Creighton	Ms. Emery	Dr. Grantham	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
Motion			2nd				Motioned		
Aye	X	X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent									

9 Yes Votes - Motion Carries

AD-HOC SUPERINTENDENT SEARCH COMMITTEE:

Dr. Brasher - Chair; Ms. Kaltenbach, Mr. Hornick, Ms. Brennan

Dr. Brasher reported:

- An advertisement has been developed and will be posted
- Seeking input on important character attributes in candidate
- Gwen Thornton of NJ School Boards will host several Zoom meetings to gather input
 - Meetings to be broken down by subgroup
- Gwen Thornton to develop stakeholder survey to guide applicant evaluation

OLD BUSINESS:

- Dr. Grantham commented on board meeting accessibility.
- Dr. Riihimaki commented on Ms. Brennan's service with the Girl Scouts and the donation of the benches to CTMS.
- Dr. Ruberto thanked the board for accepting the board addendum.

NEW BUSINESS:

- Ms. Oliver commented on the importance of displaying unity and modeling respect for our children in light of the Executive Order.

FIRST RECOGNITION OF THE PUBLIC:

- Ms. Menzac, 525 Hamden Rd., Annandale, commented on the mask mandate.
- Ms. Reid, 11 Nottingham Rd, Annandale, thanked the board for their transparency and hard work.
- Ms. Chinn, 6 Windsor Ct., Annandale, thanked the board for supporting the mask mandate and the executive order, and for keeping the virtual board meeting option.
- Ms. Miller, 1121 St. Rt. 31, Lebanon, commented on continuing comments via Zoom at board meetings and to request that the board contact Governor Murphy to make masks optional.
- Mr. Stadulis, 4 Briar Ln., Lebanon, commented on the mask mandate.
- Ms. Stadulis, 4 Briar Ln., Lebanon, thanked the board for their efforts and asked the board to contact Governor Murphy to make masks optional.
- Ms. Brennan commented on the technical difficulties of having hybrid board meetings.

ADJOURNMENT:

Action 22-AJ-008

Motion made by Dr. Riirimaki, seconded by Dr. Grantham, to adjourn the meeting of the Clinton Township Board of Education at 11:13 p.m.

By Consensus: 9 Ayes

NEXT MEETING DATES:

September 27, 2021	December 13, 2021
October 25, 2021	January 5, 2022 (Organization Meeting)
November 22, 2021	

Respectfully submitted,



Mark Kramer
School Business Administrator/Board Secretary
Board of Education Approved: September 27, 2021